## Local Wholesale Complete (LWC) J and N Bills

## LWC J and N Overview

$\mathrm{J} \& \mathrm{~N}$ Bills are specific bill formats that are used to bill LWC ports, port loop combos, and nondesign loops.

J \& N Bills are produced on the CRIS bill periods. There are 20 CRIS billing periods.

For further information on J or N Bill formats options refer to the AT\&T CLEC Billing Guide.

## LWC J \& N Bill Section Overview

The following is a list of all the sections which apply to both the LWC J \& N Bills.

| Section | Description | Bill Types |
| :---: | :---: | :---: |
| Remittance Page | - The page the customer mails along with its payments to the Payment Remittance Office (PRO) for processing. <br> - It contains the Total Amount Due and Due by Date | - Applies to all bill types |
| Summary of Charges | - The following section gives a summary of the charges contained in the bill | - Applies to both J \& N bills |
| Payments and Adjustments | - Details all payments that have been received since the last billing period <br> - Lists all adjustments, credits, and debits which have been applied since the last billing period | - Applies to both J \& N bills |
| Balance Due | - The following section of the bill contains the total balance due for the billing cycle | - Applies to both J \& N bills |
| Other Charges and Credits (OC\&C) Section | - Includes all service order related and manual OC\&Cs that have been produced since the last billing period | - Applies to both J \& N bills |

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| Section | Description | Bill Types |
| :---: | :---: | :---: |
| Usage Section | - Gives a detailed view of the usage that was processed for an End Office <br> - The bill page takes the minutes of use or messages, depending on the type of traffic and applies the rate elements | - Applies to J bill |
| Facility Access Circuit Listing | - This section shows the total monthly usage charges for all the circuits that the customer ordered, broken out by circuit ID. The corresponding detail associated with this information can be found on the accompanied CSR | - Applies to N bill |
| Detail of Taxes Section | - Gives the details of all taxes, which apply to the bill | - Applies to both J \& N bills |
| Bill Index | - Gives an index of the bill by page number | - Applies to all bill types however the format and content can be specific to the bill type |

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## Sections Common to Both LWC J \& N Bills

The following sections are common to both the J \& N bills:

## Remittance Page

This is the page the customer mails along with its payments to the Payment Remittance Office (PRO) for processing. It contains the following sections:


1. Total Amount Due - This is the total outstanding balance as of the latest billing cycle.
2. Return Address - This is the PRO office to which the payment is mailed.

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3. Correspondence Address - This is the address to send correspondence other than your payment.

## Summary of Charges

The following section gives a summary of the charges that appear on the bill. Some of the unique features of this section include:


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1. Bill Number - The bill number for the J Bill contains the $Q$ account billing account number.
2. Balance Due - This line shows the balance outstanding on the account, net of any payments that have been received during the billing cycle.
3. Late Payments - This line contains the late payment charges that have been applied to the account. For further information refer to Appendix A - Billing Concepts.
4. Total Current Charges - This line contains the total charges for the current billing cycle.

This value is determined by the following calculation: Total Current Charges $=$ (Monthly Access Charges + Other Charges \& Credits + Taxes).
5. Total Amount Due - This line shows the total amount due for the billing cycle.

This value is determined by the following calculation: Total Amount Due $=$ (Balance Due + Late Payment + Total Current Charges).
6. Monthly Access Charges - This line shows the accrued access charges for the month and are included in the Total Current Charges. Monthly Access Charges are billed in advance.
7. Other Charges and Credits - This line shows other charges and credits applied to the account. These include charges on items of service and equipment, fractional charges, one-time charges, etc.
8. Taxes - This line shows the applicable tax charges for the month. For further information refer to Appendix C - Tax Overview.
9. Due Date - This line shows the due date or pay by date of the Total Current Charges. The time period between the payment due date and the bill date is 28,30 or 31 days depending on the month. Exceptions to this may be attributed to consumer or business unit agreements and credit class.

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## Payments and Adjustments

The following sections of the bill contain the payments and adjustments that have been applied to the customer's account for the current monthly billing period. Some of the unique features of this section include:


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1. Payment - This line shows the payments that have been posted to the customer account during the current monthly billing period.
2. Payment Date - This date corresponds with the date the payment was posted to the account.
3. Total Payments Applied - This line shows the total payment amount that was applied to the customer account during the current monthly billing period. It is calculated by summing all payments received.
4. Adjustment Date - This is the date the adjustment is posted to the account.
5. Narrative Phrase - This is an explanation for the adjustment.
6. Adjustment Period - This is the period of time that is covered by the adjustment.

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7. Adjustments Applied - This line shows the adjustments that have been applied to the customer account during the current monthly billing period. Dates correspond to the dates the adjustments were actually applied. Adjustments will appear on the CLECs next month's bill.

## Balance Due

The following section of the bill contains the total balance due for the billing cycle:


1. Total Payments Applied - This line shows the total payment amount that was applied to the customer account during the current monthly billing period. It is calculated by summing all payments received.
2. Adjustments - This line shows the adjustments that have been applied to the customer account during the current monthly billing period. Dates correspond to the dates the adjustments were actually applied. Adjustments will appear on the next month's bill.

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## Late Payments

The following section details the late payments that have been applied to the bill. Some of the unique features of this section include:


1. Late Payment Charge Base Amount - This line shows the total amount past due on the account and is used to determine the late payment charge.
2. Late Payment Charge Dates - This line shows the date range corresponding to the late payment charges.
3. Total Late Payment Charges - This line shows the total late payment charges accrued for the billing cycle. Individual late payment charges are calculated using tariffs specific to individual customers. Depending on the CLECs State, the late payment charge may include a late payment charge fee and/or a late payment charge. See Billing Concepts Section for more details on Late Payments. For further information refer to Appendix A - Billing Concepts.

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## Other Charges and Credits

The following details the other charges and credits that have been applied to the bill:


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1. Service Order Number - This is a system-generated, up to 12 character, alphanumeric indicator that appears on the first line of the group of Other Charges and Credits (OC\&Cs) associated with a service order.
2. Purchase Order Number (PON) - This is a customer-generated, up to 15 character alphanumeric indicator, that appears on the first line of the OC\&C grouping. It is used to identify the customer's unique purchase order or requisition number that authorizes the issuance of this request or supplement. If the service order activity is AT\&T generated, the Purchase Order field will not be populated.
3. Telephone Number - This service order is related to the master Q account. BTN - This corresponds to the Billing Telephone Number. Earning Telephone Number - This is the number that services occurred on.
4. USOC - This is a three to five-character alphanumeric code used to identify a particular service or equipment offered under tariff and/or contract. These USOC codes appear along with a description of the service. For further information on product specific items refer to the product guides..
5. Net Effect - This shows how this OC\&C affected the customer monetarily, by fractional and/or one-time charges refer to Appendix A - Billing Concepts.
6. State Total - This line shows the total service OC\&C activity broken out by state.

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## Detail of Taxes

This section shows the taxes for the billing period by state. Some of the unique features of this section include:


1. State Listing - This line identifies the state that was used to determine tax calculations.
2. Tax Type - This column lists the particular types of taxes applicable and applied to the customer bill. Tax types include franchise (services taxed at the franchise level), federal, local, state, county, city, and gross receipts. For further information please refer to Appendix C - Tax Overview.

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## LWC J Bill Overview

The J Bill is a particular type of bill format for customers that order specific Products such as LWC ports and Port/Loop combos and as a result will only contain local usage.

Some of the exceptions of the J Bill include:

- Usage Section
- Bill Index


## J Bill-Usage Section

The following section details the local usage for the billing cycle, by end office:


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|  | E ILL Ho <br> IRUOICE NO <br> BILL DATE <br> 0 CM MMRA | $\begin{aligned} & 615 \mathrm{QD} \\ & 61502 \mathrm{D} \\ & \mathrm{APR} 22 \\ & \text { PAGE } \end{aligned}$ | ma $3 \pi n$ -mandas |
| :---: | :---: | :---: | :---: |
| $\begin{gathered} * * * * * * * * * \text { LOCAL USAGE YOR OFFICE CHTGTMBRDS0 } * * * * * * * * * * \\ \operatorname{MaR} 22 \text { 00 THRU APR } 2100 \end{gathered}$ |  |  |  |
| RATE CATEGORY | R2 |  | 3MOUTT |
| TOTAL UT F TERM EO-EO |  |  | 4.62 |
| WABURDLED TRAMSPORT FACILITIES TERMIMATION EO TO TARDEM - TM - EC 5185 |  |  |  |
| LOCAL |  |  |  |
| ORIGIMATIMG | $.00045$ | $00$ | . 17 |
| acces 3 |  |  |  |
| TAMDEM |  |  |  |
| ORIGIMATIMG | . 00045 |  | . 30 |
| TERMIMATIMG | . 00045 |  | . 26 |
| TOTAL UT F TERM EO-TAM |  |  | . 73 |
| UMBURLLE TRAMSPORT FACILITIES TERMIMATION TOPS T0 E0-TM - EC 518S |  |  |  |
| LOCAL |  |  |  |
| TAMDEM |  |  |  |
| ORIGIMATIMG | . 00045 |  | . 01 |
| TOTAL UT F TERM TOPS-E0 |  |  | . 01 |
| UGBUNDLED TRAMSPORT TAMDEM SWITCHIMG - TH - EC 5185 |  |  |  |
| L OCAL |  |  |  |
| URDE TERM IMED ROUT IMG |  |  |  |
| ORIGIMATIMG | -00078 |  | 8.17 |
| acces 3 |  |  |  |
| TARDEM |  |  |  |
| ORIGIMATIMG | . 00078 |  | . 52 |
| TERMIMATIMG | . 00078 |  | . 45 |
| TOTAL UT TAMDEM 3W |  |  | 9.14 |
| WMBUADLED TRAMSPORT TAMDEM SWITCHIMG - TRURK PORT - TM - EC SL85 |  |  |  |
|  |  |  |  |
| URDETERM IMED ROUT IMG |  |  |  |
| ORIGIMAT ING |  |  |  |
| E0 | . 00033 |  | 3.47 |
| TE0 | . 00033 |  | 3.35 |
| TARDEM |  |  |  |
| $\text { TE } 0$ | . 00033 |  | . 01 |
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1. Local Usage - Only the local usage jurisdiction appears on the J Bill.
2. Date Range - This shows the "from" and "through' dates for which the usage was recorded. Normally this is the billing period date ranges.

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3. Rate Category - Within this column is a description of the rate elements that apply. For further information refer to Appendix A Billing Concepts.
4. Quantity - This column shows the messages or minutes of use that apply to this jurisdiction.
5. Rate Element Description - This is a brief description of the same rate element found in the CLEC contract. For a more detailed explanation about rate elements refer to Appendix A - Billing Concepts. For further details on LWC usage refer to Appendix D - LWC Usage Bill Section Mapping.
6. Rate - This column shows the actual rate applied to the rate element's minutes of use (see contract for further details).
7. Routing - This line indicates how the traffic is routed.
8. Total Usage for End Office - Each section concludes with the total usage charges for the end office.

This is a summary of the unbundled usage charges by state.

|  | BILL MO <br> IMUOICE NO <br> B ILL DATE <br> 0 CN Nmant | 615 QMT-MMAR MAR 6150MAmmat-kant mit APR 22,2000 PAGE 144 |
| :---: | :---: | :---: |
| * $* * * * * * * * * \operatorname{SUMARRY}$ OF MABMDDLED USAGE CHARGES $* * * * * * * * * *$ TEMRESSEE - 5185 |  |  |
| LOCAL |  |  |
| TOTAL WMBUMDLED TRAMSPORT CHARGES |  | 314.05 |
| TOTAL EMD OFFICE CHARGES |  | 864.71 |
| TOTAL MISCELLAUEOUS CHARGES |  | 61.01 |
| TOTAL USAGE CHARGES |  | 1,239.77 |

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This is a summary of the unbundled usage charges for all states.


## J Bill - Bill Index

This section is an index of the bill by page number, section and end office.


## LWC N Bill Overview

This is a type of bill format that is used for stand alone non-design loops. Some of the unique features of the N Bill are:

- Facilities Access Circuit Listing
- Bill Index


## Facilities Access Circuit Listing

The following section is unique to the N Bill. This is a list of the customer circuit ID's that are included in the monthly access charges. This section contains the following unique features:

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1. Circuit Count - This is the number of facility access circuits.
2. Total Facility Circuit Charges - This is the total facilities circuit charges for this bill.

For details on these charges, refer to the Customer Service Record (CSR) for this circuit ID. Circuit charges for this bill will always be local.

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## N Bill - Bill Index

This section is an index of the bill by page number and section.


## Customer Service Record Layout - LWC J Bill

A Customer Service Record (CSR) is part of a J account that contains the customer account information and services and features that a LWC CLEC has ordered. CSR information is derived from the Service Order the customer has submitted. The following section shows some of the major components of the CSR associated with the J Bill.

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## CSR - LWC J Bill Description

The subsequent page is a summary of the CSR associated with the J Bill.
The following are some features unique to this section:


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1. CLS SVC - The first three letters of this class of service (CLS) code distinguish this CSR as associated with a J Bill. The first three letters will be: UEP.
2. AECN - This is the alternate exchange carrier name and it is followed by four digits of the OCN code.

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3. OCL Unknown - This refers to the first part of the CSR Services and Features section that captures all of the charges that do not directly apply to an individual telephone number. Subsequent parts of this section are uniquely identified with a telephone number.
4. Telephone Number - As stated earlier, each part of the Service and Features section can be uniquely identified by a telephone number. These telephone numbers roll up to an end office and the end office is then listed on the Usage section of the J Bill.
5. Last Completed Activity - This section gives a complete listing of all activity posted to this account since the last bill period.
6. Tax Legend - This shows the types of taxes and the corresponding code.
7. Location Inventory - This section lists the OCL in alphabetical order and then subsequently assigns a corresponding ASG in numerical order. In other words, the ASG will change for a given office, if the order in which the offices are listed, changes in any way.
8. English Language Glossary - This glossary lists the USOC codes and brief description of the service.

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## Customer Service Record Layout - LWC N Bill

A Customer Service Record (CSR) is part of an N account that contains the customer account information and services and features a LWC CLEC has ordered. CSR information is derived from the Service Order the customer has submitted. The following section shows some of the major components of the CSR associated with the N Bill.

## CSR - LWC N Bill Description

The subsequent page is an example of the CSR associated with the N Bill. The following are some features unique to this CSR:


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1. CLS SVC - This class of service code distinguishes this CSR as associated with a N Bill. The letters will be: UEANL.
2. AECN - This is the alternate exchange carrier name and it is followed by four digits of the OCN code.
3. Circuit ID - This refers to the physical location of the customer's equipment.

Note: Any charges not associated with a circuit ID are floated to the top of the CSR.
4. Last Complete Activity - This section gives a complete listing of all activity posted to this account since the last bill period.
5. Tax Legend - This shows the types of taxes and the corresponding code.
6. Facility Access Inventory - Show the page number by circuit ID.
7. English Language Glossary - This shows the USOC codes and a brief description of the service.

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